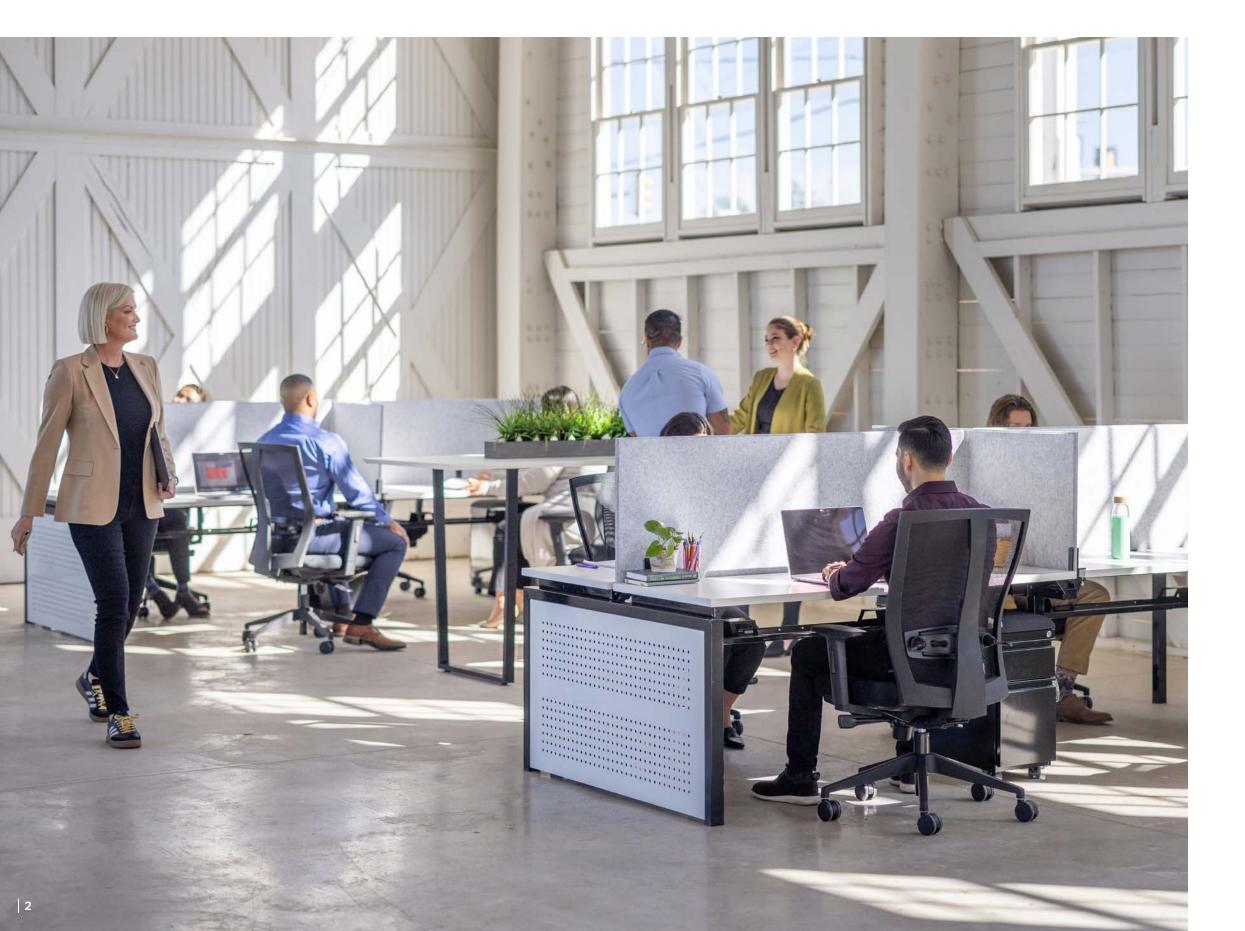


SPECS

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At Clear Design, we believe in unique and innovative work environments. We provide you with products that enhance your space, productivity, and brand, by combining aesthetics with functionality. Our straightforward solutions are high quality and cost effective. Your experience is important, and we make it easy, personal, and memorable. We accomplish this with our legendary customer service, quick response times, and fast lead times. Our expert team is ready to support you—from space planning to installation and beyond.

Black Grommets Surfaces include pre-installed,

where applicable.

circular grommets in black,

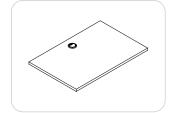
Silver & White Grommets Black grommets may be replaced with silver or white grommets at an additional cost.

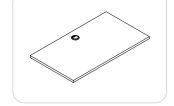
FAST PROGRAM

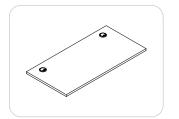
PART	MATERIAL	THICKNESS	CERTIFICATIONS
Core	Particle Board	1"	N/A
Surface Layer	Thermo-Fused Melamine (TFM)	N/A	FSC Mix
Underside Layer	Thermo-Fused Melamine (TFM)	N/A	FSC Mix
Edgeband	PVC	3mm	N/A

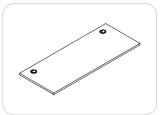
AVAILABLE SIZES

COMPATIBLE WITH BLADE, BOOST, BOOST GO, BOOST PRO & OPTIMA







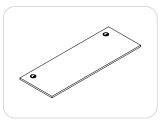


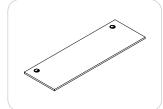
24"x36" Surface

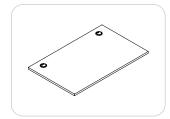
24"x42" Surface

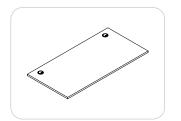
24"x48" Surface

24"x60" Surface









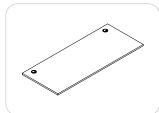
24"x66" Surface

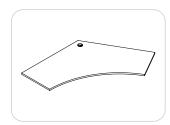
24"x72" Surface

30"x48" Surface

30"x60" Surface







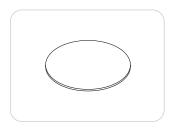


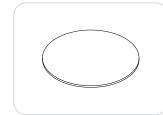
30"x66" Surface

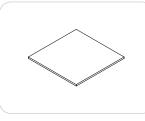
30"x72" Surface

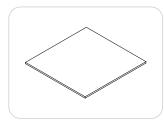
120-Degree Surface

36" Round Surface









42" Round Surface



LAMINATE FINISHES



MPL Sonic Maple





Specify at end of product code (i.e. BT120-WHT).



48" Round Surface

36"x36" Surface

49"x48" Surface

ELM Shadow Elm



SAH Sahara Ridge

WHT Electric White

GENERAL - SURFACES 7 6 GENERAL — SURFACES



Additional Laminate Options

More laminates available from Formica and Wilsonart. Pionite options available upon request.

Edgebands

If matching edgebands are not available, our customer service team will contact you.

FX PROGRAM

PART	MATERIAL	THICKNESS	CERTIFICATIONS
Core	Particle Board	1.25"	FSC Mix
Surface Layer	High-Pressure Laminate (HPL) — Type 350 (Horizontal Grade Postforming)	N/A	FSC 100%, GREENGUARD
Underside Layer	Phenolic Backer	N/A	FSC 100%, GREENGUARD
Edgeband	Acrylonitrile Butadiene Styrene (ABS) Plastic	3mm	N/A

AVAILABLE SIZES

PIECES	WIDTH	DEPTH	THICKNESS
1-Piece	36"-84"	24"-61"	1.25"
2-Piece	96"-144"	24"-61"	1.25"
3-Piece	156"-240"	24"-61"	1.25"
4-Piece	264"-288"	24"-61"	1.25"

CUSTOM MATERIALS

Custom Materials include COM (customer's own materials), all specialty laminates and finishes from Formica (180fx, Infiniti, ColorCore, and Writable Surface) and Wilsonart (Y-code, Mirage, Glaze, and Aligned Oak), as well as some specialty fabrics and wood stains.

Pricing and lead times will vary case by case. Please contact us for assistance, or visit mycleardesign.com/finishes/custom-materials for more information.

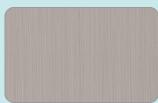
LAMINATE FINISHES



7952 Asian Sand



8845 Bleached Legno



4940 Astro Strandz



7933 Cafelle



7924 Biltmore Cherry

D354 Designer White



8916 Blackened Fiberwood



7122 Empire Mahogany

Specify at end of product code (i.e. T48120-08845).



86992 Hard Rock Maple Similar to Sonic Maple



7973 Old Mill Oak



7981 Landmark Wood Similar to White Oak



7964 Skyline Walnut Similar to Shadow Elm



D427 Linen Similar to Electric White



7960 Studio Teak



7991 NeoWalnut Similar to Sahara Ridge



4939 Vapor Strandz



Raw Steel Finish

Variations like welds, heat marks & scuffs are fully visible through the smooth clear coat.

SPECS

PROPERTY	CHARACTERISTICS
Material	95+% Recycled Steel
Thickness	12-Gauge (BLADE & BOOST Legs) 9-10-Gauge (Non-Structural Ancillary Items)
Paint	Powder Coating
Recyclability	100%

COLORS

NAME	RAL	СМҮК	RGB	HEX
Black	9017	72-66-65-75	30-30-30	1E1E1E
Silver	9006	38-30-31-0	165-165-165	1A5A5A5
White	9016	2-2-2-0	246-246-246	F6F6F6
Raw	N/A	N/A	N/A	N/A

COMPONENTS

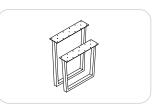
LEGS



BLADE End, Intermediate & 120 Degree Legs



BOOST End, Intermediate & 120 Degree Legs

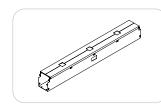


THREE60 Angled Sleigh Legs

BEAMS



BLADE Low-Profile and Regular-Profile Beams



BOOST 46.5", 49", 61", 67" & 73" Beams

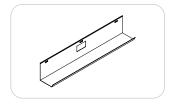


Support Bar

WIRE MANAGEMENT



BLADE Wide & Narrow Cable Trays

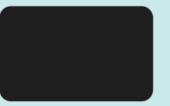


BOOST 30" & 50" Cable Trays



Power Pole

STEEL FINISHES



SLV Silver

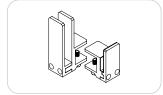




RAW Raw

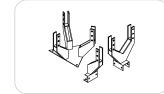
Specify at end of product code (i.e. BL24-SLV).

ACCESSORIES

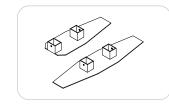


BLADE Divider Brackets

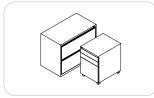




BOOST Divider Brackets



BOOST Leg Bases

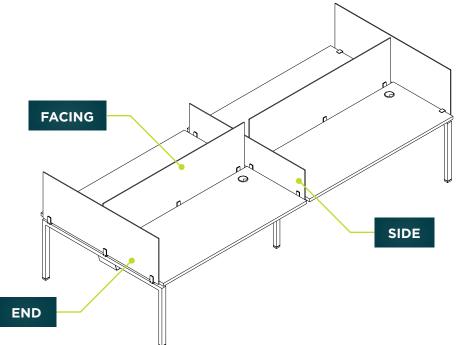


Storage

BLK Black

BLADE™, BOOST & BOOST Pro

SURFACE-MOUNTED POSITIONS





Dry-Erase Frosted Glass Divider (19" High) W 23", 29", 47", 58" & 71" D 0.315" H 19"



Tackable Fabric Divider W 23", 29", 47", 59", 65" & 71" **D** 0.875" **H** 19"



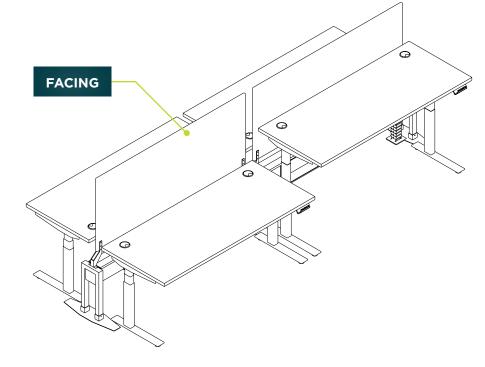
Dry-Erase Frosted Glass Divider (12" High) W 23", 29", 47", 58" & 71" D 0.315" H 12"



Acoustic Divider W 23", 29", 47", 59", 65" & 71" **D** 0.875" **H** 19"

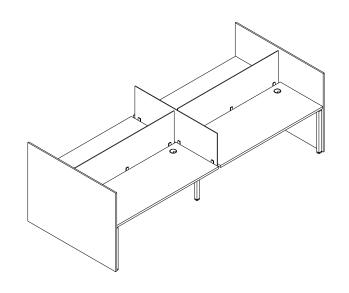
BOOST & BOOST Pro

BRIDGE-MOUNTED POSITIONS





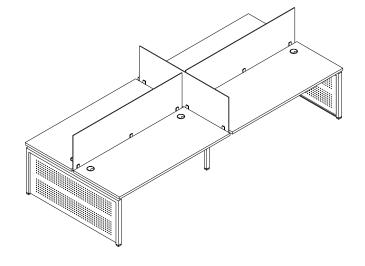
Tackable Fabric Divider W 23", 29", 47", 59", 65" & 71" **D** 0.875" **H** 55"



BLADE™

DIVIDER-HEIGHT END PANEL

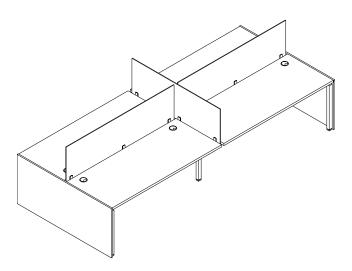
PROPERTY	CHARACTERISTICS
Material	Laminate
Widths	50", 62"
Finishes	Shadow Elm, Electric White



BLADE™

INSET END PANEL (STEEL)

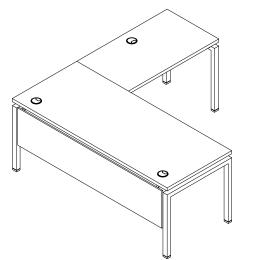
PROPERTY	CHARACTERISTICS
Material	Steel
Widths	20", 26", 45", 56.75"
Finishes	White, Silver, Black



BLADE™

SURFACE-HEIGHT END PANEL

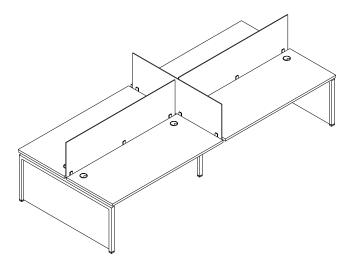
PROPERTY	CHARACTERISTICS
Material	Laminate
Widths	50", 62"
Finishes	Shadow Elm, Electric White



BLADE™

MODESTY PANEL (LAMINATE)

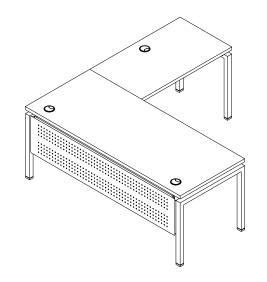
PROPERTY	CHARACTERISTICS
Material	Laminate
Widths	31", 37", 55", 66"
Finishes	Shadow Elm, Electric White



BLADE™

INSET END PANEL (LAMINATE)

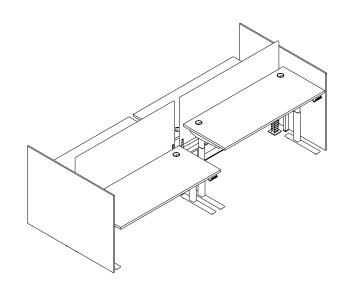
PROPERTY	CHARACTERISTICS
Material	Laminate
Widths	50", 62"
Finishes	Shadow Elm, Electric White



BLADE™

MODESTY PANEL (STEEL)

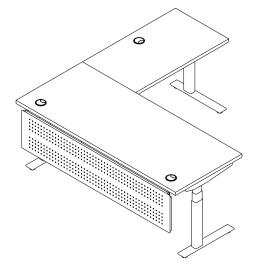
PROPERTY	CHARACTERISTICS
Material	Steel
Widths	36", 55", 67"
Finishes	White, Silver, Black



BOOST & BOOST Pro

DIVIDER-HEIGHT END PANEL

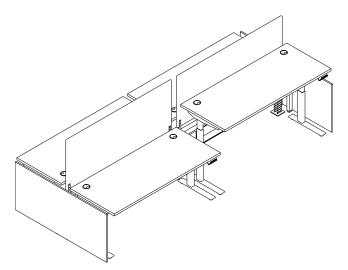
PROPERTY	CHARACTERISTICS
Material	Laminate
Widths	50", 62"
Finishes	Shadow Elm, Electric White



BOOST & BOOST Pro

MODESTY PANEL (STEEL)

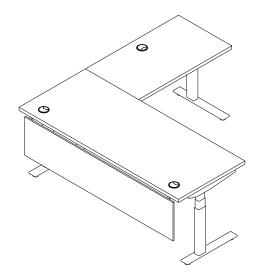
PROPERTY	CHARACTERISTICS
Material	Steel
Widths	36", 55", 67"
Finishes	White, Silver, Black



BOOST & BOOST Pro

SURFACE-HEIGHT END PANEL

PROPERTY	CHARACTERISTICS
Material	Laminate
Widths	50", 62"
Finishes	Shadow Elm, Electric White



BOOST & BOOST Pro

MODESTY PANEL (LAMINATE)

PROPERTY	CHARACTERISTICS
Material	Laminate
Widths	31", 37", 55", 66"
Finishes	Shadow Elm, Electric White

SPECS

4-2-2 Wiring Schematic

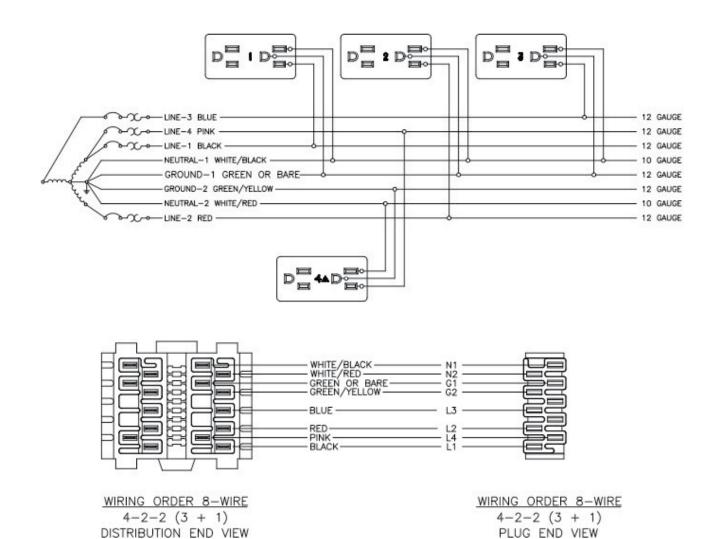
8-Wire Shared Neutral

3 + 1 (3 Utility Circuits, 1 Dedicated)

120/208V WYE, 15-Amp Circuits

Below-, Above-, and In-Surface Accessibility, Title 24 Compliant

Delta Connections and Other Receptacle Configurations Available Upon Request





Building Wiring

Wiring must be Updated by a qualified electrician according to national, state & local codes.

Components

Never connect components while system is under load. Failure may cause injury.

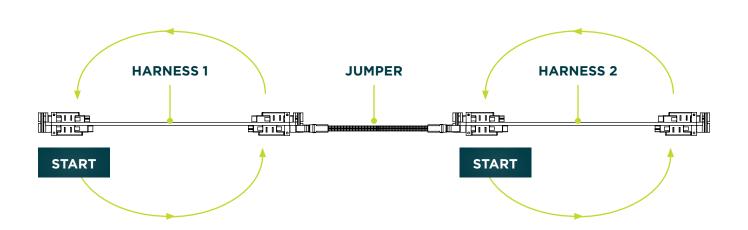


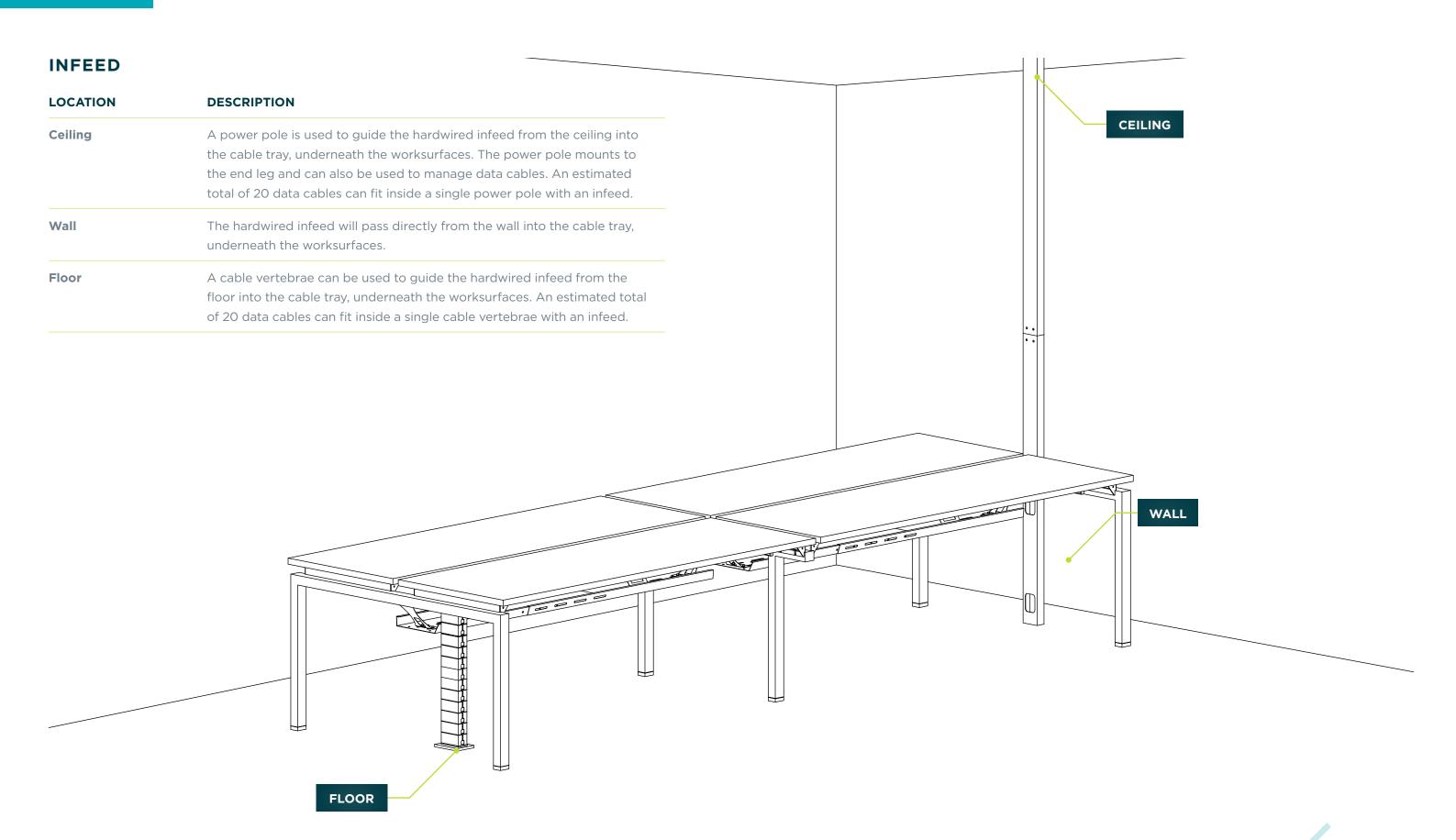
Supply Source

Do not electrically connect a distribution harness to more than one supply source.

DETAILS

Duplex Recepticals	Duplex recepticals are designated as circuit 1, 2, 3, or 4—the number is printed on each duplex. Circuit 4 is the sensor-activated control circuit.
Amperage Notes	The electrical engineer is reponsible for the final determination of the number of stations/duplexes per circuit, in compliance with the corresponding city/building codes. We do not recommend the usage of space heaters and other high-amperage equipment on the integrated power system.
Title 24 Compliance	When installing this power system within the state of California, you must comply with Title 24 regulations. This requires half of the duplexes on each harness to be C4 control circuits.
North Direction	Every duplex, harness, jumper, and Infeed displays a North arrow. The North arrows must point the same direction on all parts.
Duplex Sequences	The duplexes must be attached to the harness in a specific order. Arrange the duplexes in the correct order by following the sequence. Standard: C1 " C2 " C3 " C4 " Repeat Title 24: C1 " C4 " C2 " C4 " C3 " C4 " Repeat





GENERAL

The primary electrical code used in the United States is the National Electrical Code (NEC) (NFPA70). While most states and cities use the NEC as is, some have created their own electrical code using the NEC as the basis for the requirements. There are 3 cities that have unique requirements that directly affect office furnishings installations: New York, Chicago, and San Francisco. These unique requirements are detailed below.

NEW YORK CITY

- Allows the use of Office Furnishings Systems (as permitted by Article 605 of the NEC) but requires that licensed electricians install the electrical components into the furniture.
- Does not allow the use of any non-metallic liquid tight conduit.
- Metallic liquid tight conduit can only be 18" long.
- Flexible metal conduit used on Infeeds can only be 6' long.
- Does not allow Manufactured Wiring Systems in furniture.

As of 2009, New York City allows the use of Relocatable Power Taps in office environments.

The New York Electric Code exception of Article 604 for Manufactured Wiring Systems includes Article 604(3) Such wiring may only be used for general lighting circuits above the hung ceiling line.

Until now, this statement was interpreted as lighting circuits must be above the ceiling, while other Manufactured Wiring Systems can be used below the ceiling line.

The new official interpretation requested by BIFMA indicates Manufactured Wiring Systems can only be used for lighting and must be above the ceiling. This applies to Byrne 8-Trac, Byrne 4-Trac and Byrne Phase 3 product lines. This interpretation has not been published on the official NYC Codes site even though more recent interpretations have been. BIFMA continues to work on a resolution to this issue.

SAN FRANCISCO

San Francisco uses the California Electrical Code which in turn uses the NEC. San Francisco has additional/revised requirements that are called out as an addendum to the code. San Francisco does not allow the use of non-metallic liquid tight conduit and only metallic liquid tight conduit is permitted.

CHICAGO

Chicago has their own electrical code based on the NEC.

Chicago does not allow the use of any modular systems. All electrical must be hardwired by a licensed electrician. The specific wording of the 2009 Chicago Electrical Code is as follows:

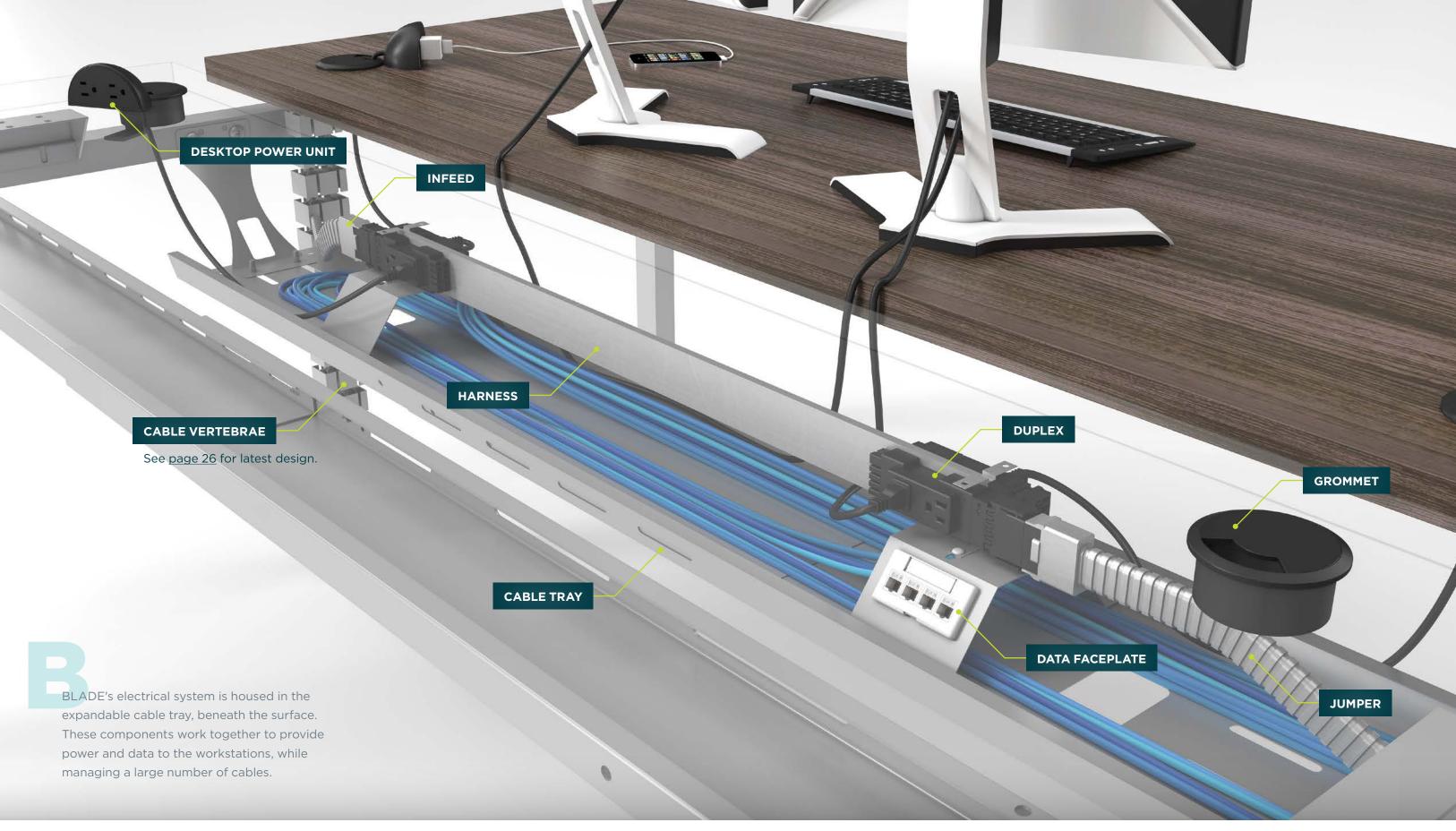
18-27-605.2. General. Wiring in and on office partitions shall conform to all applicable chapter provisions. Relocatable wired partitions are not considered portable and, as such, plug and jack connections are not acceptable. All wiring is to be contained in listed and labeled electrical raceways and outlet boxes.

(a) Use. Wired relocatable office partitions shall be installed and used only as provided for by this Article. The biggest ambiguity is what product types will require TR receptacle for code compliance applications. For example, the NEC TR code dwelling requirements specify "appliances" as exempt from the scope of TR receptacles. Relocatable Power Taps are often grouped into this category.

Hardwire accessories can be used in Chicago if they have a metallic enclosure. This includes Mho, Assemble, Axil, Glenbeigh, and Wonderbar product lines. These hardwire units can be provided as a Chicago version which includes 15" of conduit and a 4x4 junction box.

DATA

The blank, under-the-surface data faceplates used on BLADE and BOOST are Leviton QuickPort Faceplates. These accept Leviton QuickPort Snap-In Connectors, including component-rated Cat 5e, Cat 6, and Cat 6A connectors. They do not accept Keystone or Panduit connectors.



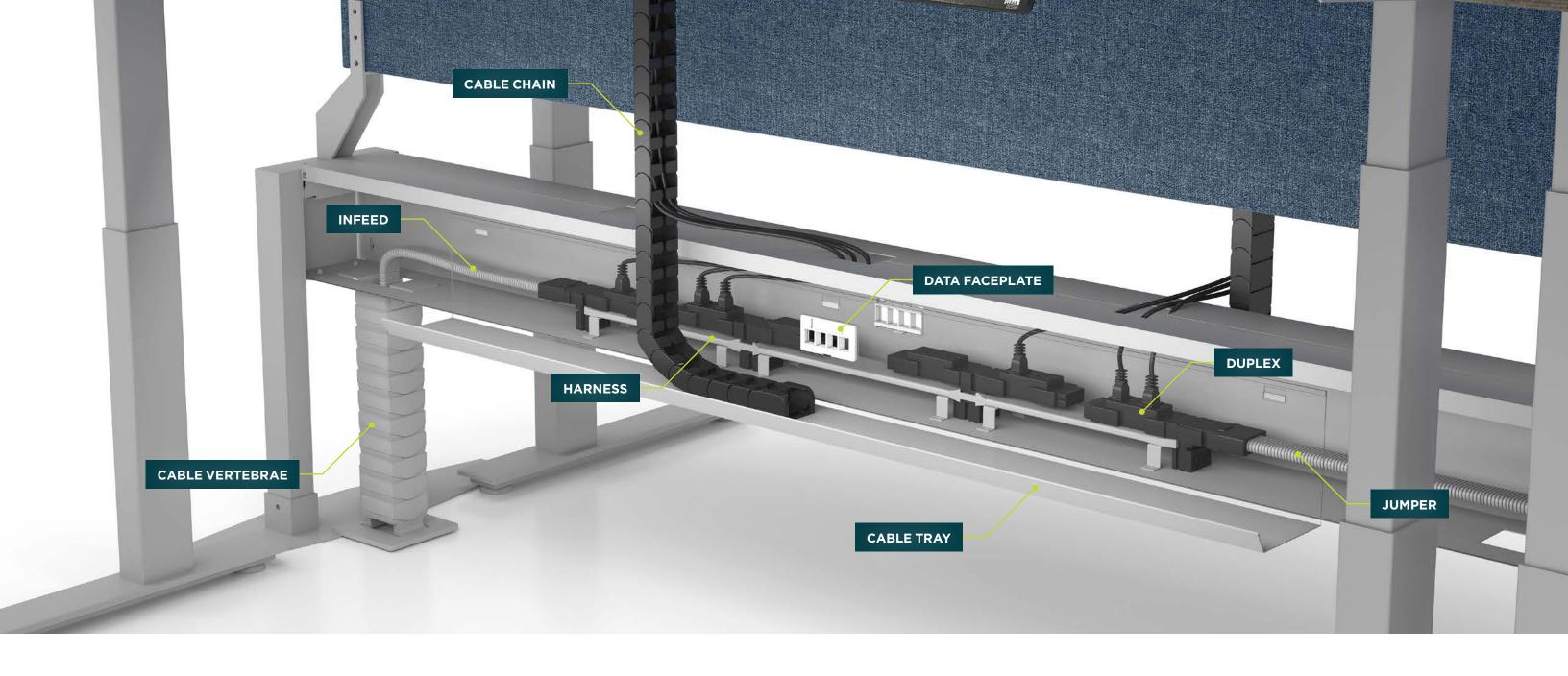
CABLE VERTEBRAE: Manages and hides wires running from floor to cable tray. Mounts to surface's underside.

CABLE TRAY RISER: Lifts harness from tray, allowing wires to flow underneath. Also houses data faceplate.

HARNESS: Holds 4–8 duplex receptacles (with 2 outlets each). Mounts to cable tray riser or surface's underside.

DESKTOP POWER UNIT: Brings 2 power outlets to the workstation's surface. Mounts to surface's grommet.

24 GENERAL – POWER 25



BOOST Power + Data Bridges are designed to complement height-adjustable workstations as an all-in-one power, data, and wire management solution. With outlets and electrical components hidden inside the beam and a variety of wire management solutions, the BOOST Power + Data Bridge keeps the height-adjustable workstations looking clean and organized while increasing efficiency.



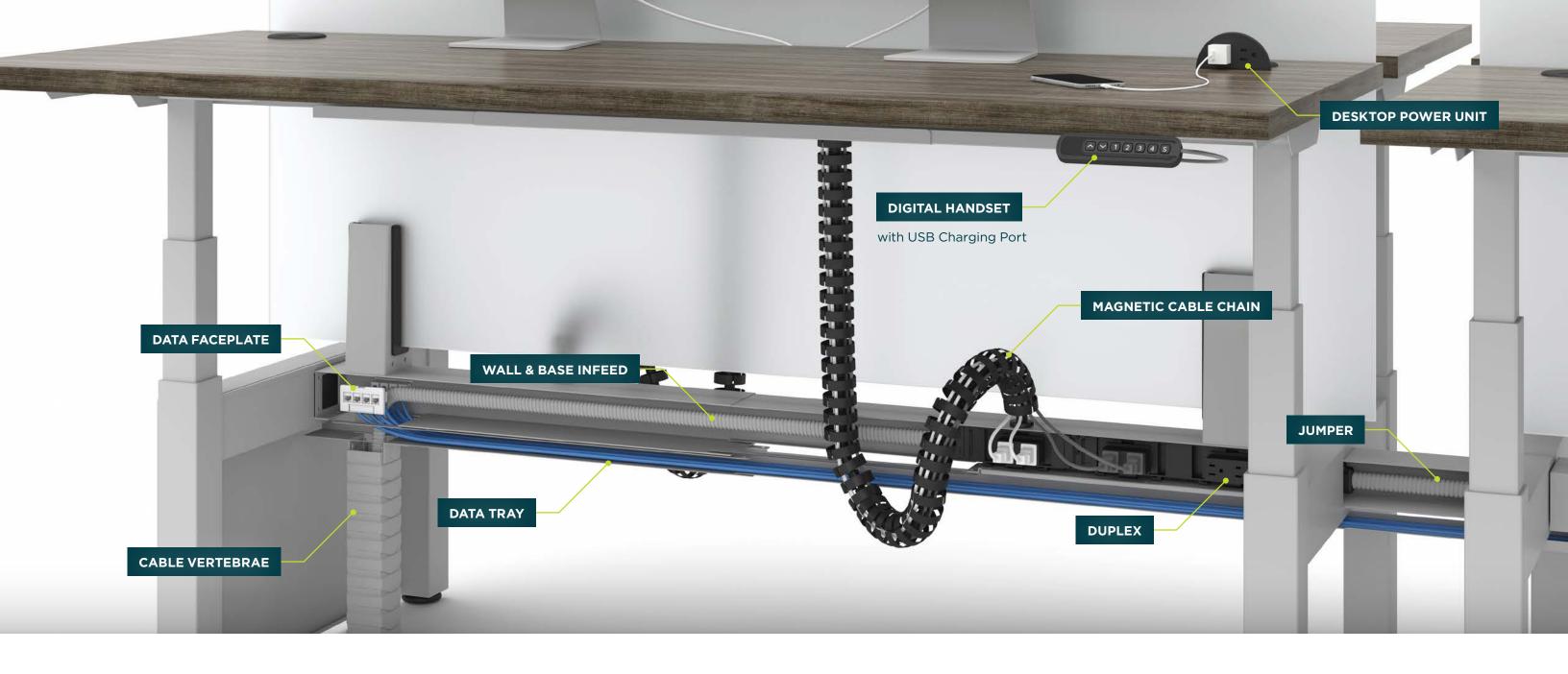
CABLE VERTEBRAE: Manages wires from floor to beam.



CABLE TRAY: Prevents unsightly wires from hanging.



CABLE CHAIN: Manages wires from surface to beam.



BOOST Pro's integrated power, data, and cable management system provides a clean look in a streamlined package—even for power users. The digital handset allows users to customize their workstation with 4 programmable height presets, and the handset features a convenient USB charging port. Fewer parts make installation and power deployment more efficient and simpler than ever.



CABLE VERTEBRAE: Manages wires from floor to beam.



POWER BEAM & DATA TRAY: Houses electrical components and prevents unsightly wires from hanging. Holds 25 cables.



MAGNETIC CABLE CHAIN: Manages wires from surface to beam's power receptacles.



THREE60 knife-edge surfaces include cutouts that allow cables to pass through, into a Covered Sleigh Leg or Cabinet Base—keeping wires organized and out of sight. These surfaces come with non-powered grommets installed; however, an In-Surface Power Module can be added to integrate power, data, and HDMI or USB functionality into the table.



IN-SURFACE POWER UNIT: Adds 2 power outlets, 1 Cat 6 data port, and 1 HDMI or Dual USB port.



CABINET BASE: Manages wires from the surface to the floor. The door allows quick and easy access to contents.



COVERED ANGLED SLEIGH LEG: Manages wires from the surface to the floor. The walls are attached magnetically.

30 GENERAL – POWER 31



OPTIMA's plug-and-play electrical system consists of a daisy-chain configuration. Cable clips are used to manage wires.

- A = Infeed
- **B** = Desktop Power Unit
- **c** = Jumper



INFEED: Powers up to 8 connected desktop power units. Plugs into a regular wall power outlet.



DESKTOP POWER UNIT: Brings power to the surface. Must be connected to an Infeed, jumper, or both.



JUMPER: Links 2 desktop power units together. Length required will depend on the size of the surface.



flexible benching system

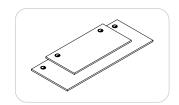
BLADE Open Plan Workstations are redefining corporate culture one desk at a time. Our design team created the BLADE concept with your growth in mind. Because of BLADE's sleek, minimalistic design, it takes up less space than traditional systems. Instead of purchasing more real estate, BLADE is designed to adapt to your space. With endless configurations available, we represent the greatest return on investment possible. BLADE exhibits the perfect blend of style and functionality.

FRAMES

PROPERTY	CHARACTERISTICS
Material	95+% Recycled Steel
Thickness	12-Gauge (Legs) 9-10-Gauge (Non-Structural Ancillary Items)
Weight Capacity	300 lbs
Paint	Powder Coating
Recyclability	100%
Features	Reconfigurable, Expandable Components for Flexiblity and Cost Savings

STATEMENT OF LINE

SURFACES



48"-84" & 120-Degree Surfaces

FRAMES



End, Intermediate & 120 Degree Legs

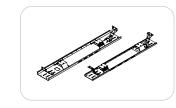


Low-Profile and Regular-Profile Beams

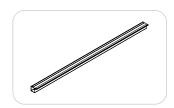


Support Bar

WIRE MANAGEMENT



Wide & Narrow Cable Trays



24", 36", 42" & 47" Cable J-Channels

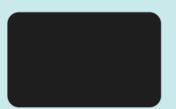


Cable Vertebrae



Power Pole

STEEL FINISHES Specify at end of product code (i.e. BL24-SLV).



BLK Black

SLV Silver

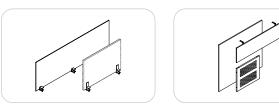




RAW Raw

ACCESSORIES

Dividers







Storage



Desktop Units

36 BLADE - OVERVIEW



BOOSS height-adjustable workstations

BOOST Height-Adjustable Workstations allow you to take control of your health and productivity through improved ergonomics. Sitting for extended periods can cause numerous problems, but alternating between sitting and standing keeps your body from becoming sedentary. Featuring a 3-stage base, digital handset with 4 custom presets, and dual/triple motor, the BOOST Height-Adjustable Frame is smooth, fast, and responsive. Enjoy higher employee morale and enhanced employee retention rates as a result.

usage of frame.

Each bridge beam includes 2 data faceplates.

3-STAGE FRAME

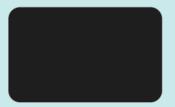
PROPERTY	CHARACTERISTICS
Height	25.5"-51" (Without Surface)
Width	46.75"-70.25" (Without Surface)
Load Capacity	2-Leg Frame: 220 lbs 3-Leg Frame: 280 lbs (Evenly Distributed)
Input/Output	Input: 100-240VAC 450W (4.5A) Output: 33DCV 16.5W (0.5A)
Duty Cycle	10% (1 Minute On, 9 Minutes Off)
Other	Digital Handset with 4 Programmable Presets 77" Power Cord

2-STAGE FRAME

PROPERTY	CHARACTERISTICS
Height	27"-44.5" (Without Surface)
Width	46.75"-70.25" (Without Surface)
Load Capacity	220 lbs (Evenly Distributed)
Input/Output	Input: 100-240VAC 450W (4.5A) Output: 33DCV 16.5W (0.5A)
Duty Cycle	10% (1 Minute On, 9 Minutes Off)
Other	Digital Handset with 4 Programmable Presets 77" Power Cord

STEEL FINISHES

Specify at end of product code (i.e. BT120-WHT).



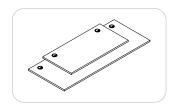




WHT White

STATEMENT OF LINE

WORKSTATIONS







Frames with Handset, Control Box & Crossbars

BRIDGES

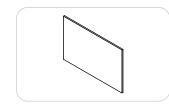


End, Intermediate & 120 Degree Legs

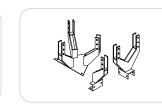


46.5", 49", 61", 67" & 73" Beams with Sliding Lids

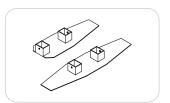
DIVIDERS







Divider Brackets

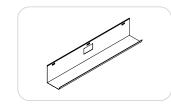


Leg Bases

ACCESSORIES



Cable Vertebrae



30" & 50" Cable Trays



Cable Chain

BLK Black



Bloodstille benching

BOOST Pro Height-Adjustable Benching provides an outstanding solution that promotes safety while keeping aesthetics and flexibility in mind. With divider options and integrated power and cable management, the streamlined design provides a clean look and convenient features. The expandable chassis allows you to change widths and add workstations easily and cost efficiently. Fewer parts make installation and power deployment simpler than ever. BOOST Pro is resizable, reconfigurable, and reliable.

BLK Black



usage of frame.



3-STAGE FRAME

PROPERTY	CHARACTERISTICS
Height	25.4"-51" (Without Surface)
Width	46.75"-66" (Without Surface)
Load Capacity	2-Leg Frame: 220 lbs 3-Leg Frame: 280 lbs (Evenly Distributed)
Input/Output	Input: 100-240VAC 450W (4.5A) Output: 33DCV 16.5W (0.5A)
Duty Cycle	10% (2 Minute On, 18 Minutes Off)
Other	Digital Handset with 4 Programmable Presets 77" Power Cord

POWER & DATA MANAGEMENT

PROPERTY	CHARACTERISTICS
Power	20-Amp 4-Pole Quad Circuit 48" Workstations: 2 Receptacles (4 Outlets) per Station 60"-72" Workstations: 3 Receptacles (6 Outlets) per Station
Data Tray	Holds up to 25 Cables (Separately from Electrical Components)

STEEL FINISHES Specify at end of product code (i.e. BT120-WHT).

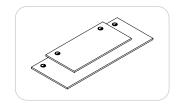


SLV Silver

WHT White

STATEMENT OF LINE

SURFACES



48"-72" Surfaces

FRAMES



Facing Workstation Frames with Handset



Side-by-Side Workstation **Frames with Handset**

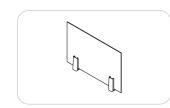


L-Shape Frame Adapter Kit

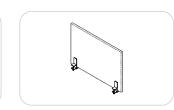


Support Bar

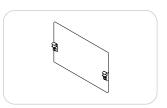
DIVIDERS



Beam-Mounted Dividers with Clippers



Surface-Mounted Dividers with Brackets

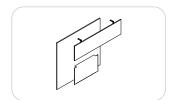


Surface-Mounted Dividers with High/Low Brackets

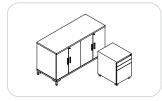
ACCESSORIES



Cable Vertebrae



Panels



Storage



Desktop Units



EDGE - INTRODUCTION 47

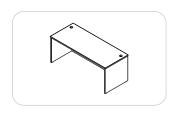


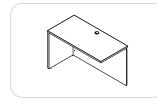
CASEGOODS

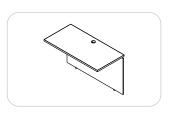
PROPERTY	CHARACTERISTICS
Features	Modular design
	Multiple desk sizes and configurations
	Wire-management grommets
	Height-adjustable desk options
	Variety of storage solutions

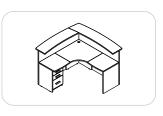
STATEMENT OF LINE

DESKS









59" & 71" Desks

41" & 47" Returns

41" & 47" Bridges

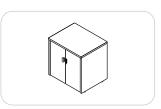
60"x60" Reception Unit

STORAGE









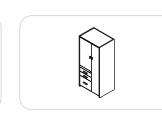
BBF Pedestal

FF Pedestal

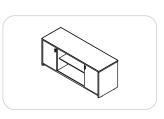
2-Door Lateral File

2-Door Cabinet









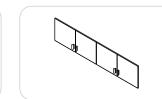
2-Shelf Open Hutch

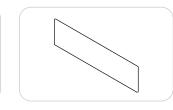
3-Drawer Wardrobe

5-High Bookcase

2-Door Credenza







Open Hutch

Hutch Door Kit

Fabric Tackboard

LAMINATE FINISHES





OAK White Oak





Specify at end of product code (i.e. BT120-WHT).

SAH Sahara Ridge **WHT** Electric White*

48 EDGE – OVERVIEW

ELM Shadow Elm



THREE60 Conference and Collaboration Tables were created with the modern workplace in mind. The Conference series is scalable to fit a wide variety of room sizes. Knife-edge surfaces house embedded power-data-video modules that feed into the wire-management cabinet, below the surface. The Collaboration series features a knife-edge Parsons table design. Premium quality, design, and functionality make THREE60 your ideal solution for conference, meeting, and collaboration spaces.

Grommets

Surfaces include pre-installed, rectangular grommets in silver, where applicable.

SURFACES

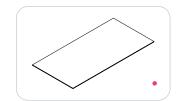
PART	MATERIAL	THICKNESS	CERTIFICATIONS
Core	Particle Board	1"	N/A
Surface Layer	Thermo-Fused Melamine (TFM)	N/A	FSC Mix
Underside Layer	Thermo-Fused Melamine (TFM)	N/A	FSC Mix
Edgeband	PVC	3mm	N/A



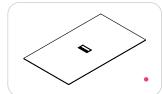
DETAIL: Knife-Edge Surface

SURFACES

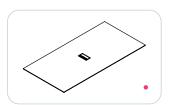
STATEMENT OF LINE



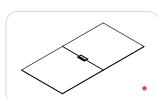
36"x72" Surface Seats 6-8



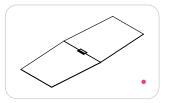
42"x72" Surface Seats 6-8



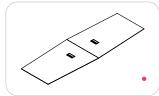
42"x84" Surface Seats 6-8



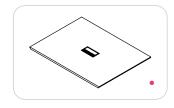
48"x96" Surface Seats 8-10



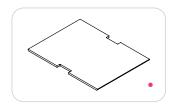
48"x120" Surface Seats 10-12



48"x144" Surface Seats 10-12



36" Spacer Surface (Center) Seats 2



36" Spacer Surface (Split) Seats 2

SUPPORTS

TABLES



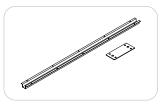
Regular- & Standing-Height **Angled Sleigh Legs**



Regular- & Standing-**Height Angled Sleigh Legs** [Covered]



Cabinet Bases



Support Bars & Flat Brackets

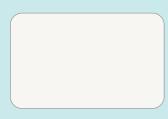
LAMINATE FINISHES



ELM Shadow Elm

OAK White Oak

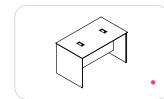




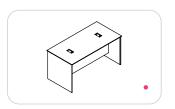
WHT Electric White

Specify at end of product code (i.e. BT120-WHT).

42"x48" Parsons Table Seats 2



42"x72" Parsons Table Seats 4-6



42"x84" Parsons Table Seats 4-6

• DENOTES KNIFE EDGE





OPTIMA Training Tables are built to optimize your work environment by allowing for quick setup and reconfiguration. These table frames feature a "flip and nest" function, which makes mobility and storage convenient and space saving. Fold and store extra tables to the side for a small team meeting, and then unfold and reconfigure them to accommodate everyone at the next full-staff meeting or special event! OPTIMA Training Tables also come with optional power solutions so you can stay plugged in.



Grommets

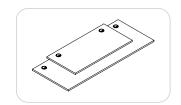
Surfaces include pre-installed, rectangular grommets in silver, where applicable.

FRAMES

PROPERTY	CHARACTERISTICS
Base & Bracket	3mm-Thick Aluminium Alloy with Chrome Finishing
Column	2mm-Thick Aluminum with Baking Varnish Finishing
Beam	50x25x1.5mm Cold-Rolled Steel
Features	Reinforced Frame Nesting Surface (and Optional Modesty Panel) Locking Casters Various Sizes
Accessories	Modesty Panel Glides

STATEMENT OF LINE

SURFACES



48"-84" Surfaces

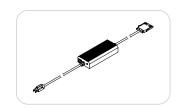
FRAMES



48", 60" & 72" Frames

POWER

Infeed

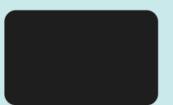




48", 60" & 72" Jumpers

Desktop Power Units

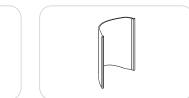
STEEL FINISHES



SLV Silver + Chrome

ACCESSORIES

Specify at end of product code (i.e. BL24-SLV).





Modesty Panels

Cable Clips

Glides

BLK Matte Black



office pods

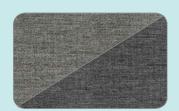
Create an agile workspace without complicated construction. COVE Pods provide semi-private meeting spaces, touchdown points, and focus areas for employees. Options include railway-carriage design, 1–4 person pods, and other accessories.

COVE OVERVIEW

PODS

PROPERTY	CHARACTERISTICS	
Fabric	100% Polyester	
Laminate	Thermo-Fused Melamine (TFM)	
Base	Steel	
NRC Rating	0.65	
Features	Space-saving, streamlined design Comfortable, plush foam seating Integrated lighting Acoustic, sound-absorbing design White laminate table with chrome leg Optional monitor mount on select pods	

FABRICS

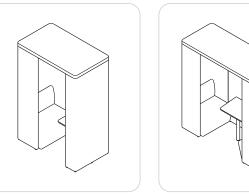


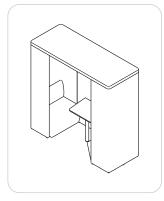
GRY Baltic Gray/Slate Gray

STATEMENT OF LINE

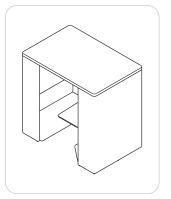
PODS

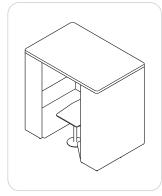
1-Person Focus Pod





2-Person Meeting Pod





4-Person Meeting Pod

4-Person Open-Panel Meeting Pod



Seating is just as important as the workstation you work at. Not only does it determine how comfortable and productive you will be, but it also makes a first impression and says a lot about your company. We offer ergonomic seating solutions for every area of your office—from the guest area to conference room. Our chairs will allow you to work in comfort, collaborate with confidence, focus in style, and make your guests feel welcome. Choose from stool height, flex back, and other key features.

SEATING

62

IMAGE	CODE	DESCRIPTION
Task	V402 BB, GB, GG BLK, PAL, CHA, CAP Overall W 26.38"-27.56" D 24.21"-26.18" H 40.16"-44.88" Seat W 20.08" D 20.67" H 16.54"-21.26" Arms H +7.48"-10.24"	 The Ventus [Task Chair] Features Breathable Mesh Back 3D Adjustable Armrests Adjustable Lumbar Support Gaslift Height Adjustment Adjustable Seat Depth Synchro-Tilt Mechanism with Multi-Position Locking Auto Weight-Balanced Tension Adjustment Capacity 300 lbs
	N7000 BLK Overall W 26" D 24" H 39"-42" Seat W 19.5" D 20" H 17"-20.5" Arms H +7"-10.5"	The Razor [Task Chair] Features Height- & Depth-Adjustable Lumbar Support Height- & Depth-Adjustable Arms Pneumatic Height-Adjustable Seat Synchro-Tilt Mechanism with Tension Control 4-Position Tilt-Lock Mechanism Capacity 300 lbs REUPHOLSTER SEAT WITH FX (GRADE 1) OR COM FABRIC [REQUIRES 1 YD]

IMAGE CODE **DESCRIPTION** N6000 The Fusion [Task Chair] BLK **Features** Overall • Height- & Width-Adjustable Arms • Pneumatic Height-Adjustable Seat **w** 28" **d** 22" **h** 36"-40" • Synchro-Tilt Mechanism with Tension Control Seat • Upright-Position Tilt-Lock Mechanism **w** 21" **d** 19" **h** 17"-21" **Capacity** Arms 300 lbs **H** +6"-8.5" REUPHOLSTER SEAT WITH FX (GRADE 1) OR COM FABRIC [REQUIRES 0.75 YDS] N5000 The Epic [Task Chair] BLK **Features** • Height-Adjustable Lumbar Support Overall • Height-Adjustable Arms **w** 25" **d** 23" **h** 37"-41" • Pneumatic Height-Adjustable Seat Seat • Back-Tilt Mechanism with Tension Control **w** 20" **d** 20" **h** 17"-21" **Capacity** Arms 300 lbs **H** +7.5"-10.25"

PLASTIC AND MESH FINISHES



BB Black Frame + Black Back GB Gray Frame + Black Back GG Gray Frame + Gray Back





Specify at end of product code (i.e. V402-GBCAP).

FABRIC FINISHES











REUPHOLSTER SEAT WITH FX (GRADE 1) OR COM

FABRIC [REQUIRES 1 YD]



BLK Black

PAL Palladium

CHA Chai

CAP Capri

Specify at end of product code (i.e. V402-GBCAP).

CONFERENCE & MULTIPURPOSE



Drafting Stool Kit

Adds 8" to minimum height and 14" to maximum height.
Invalidates BIFMA certificate.

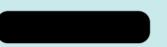
IMAGE	CODE	DESCRIPTION
Conference	N979 BLK Overall W 22" D 26" H 43"-45.5" Seat W 20" D 18" H 17"-19.5" Arms H +8"	The Vogue (High-Back) [Conference Chair] Features Fixed Arms Pneumatic Height-Adjustable Seat Tilt Mechanism with Tension Control 4-Position Tilt-Lock Mechanism Capacity 300 lbs
	N977 BLK Overall W 22" D 26" H 36"-39" Seat W 20" D 18" H 17"-19.5" Arms H +8"	The Vogue (Mid-Back) [Conference Chair] Features • Fixed Arms • Pneumatic Height-Adjustable Seat • Tilt Mechanism with Tension Control • 4-Position Tilt-Lock Mechanism Capacity 300 lbs
Stool	DK1	Drafting Stool Kit [For Task and Conference Chairs] w 18" p 18" H 8"-14"

MAGE	CODE	DESCRIPTION
Multipurpose	N2000 BLK Overall W 22" D 23" H 31" Seat W 16.5" D 17" H 18" Arms H +7"	The Ice [Nesting Chair, Includes Casters and Arms] Features Fixed Arms Breathable Mesh Back Folding Seat for Nesting Casters Capacity 275 lbs REUPHOLSTER SEAT WITH FX (GRADE 1) OR COM FABRIC [REQUIRES 0.75 YDS]
	N899 BLK Overall W 23" D 25" H 34" Seat W 18" D 19" H 17" Arms H +8"	The Kule 2 [Side Chair, Includes Arms] Features Fixed Arms Breathable Mesh Back Foam Seat Stackable up to 5 Chairs High Capacity 275 lbs REUPHOLSTER SEAT WITH FX (GRADE 1) OR COM FABRIC [REQUIRES 0.75 YDS]

IMAGE	CODE	DESCRIPTION
Multipurpose	N33PK BLK, BLU, CTR, WHT Overall W 21.25" D 23.25" H 33.5" Seat W 17.5" D 18" H 17" Arms (SOLD SEPARATELY) H +9"	 The Blaze [Stacking Chair, Includes Glides] Features Contoured, Flexible Seat Lightweight, Stackable Design Carry Handle Variety of Colors and Accessories Stackable up to 25 Chairs High Capacity 275 lbs
	N33BH BLK, BLU, CTR, WHT Overall W 23.25" D 25.38" H 45.25" Seat W 17.5" D 18" H 29" Arms (SOLD SEPARATELY) H +9"	The Blaze (Bar Stool) [Stacking Chair, Includes Glides] Features Contoured, Flexible Seat Lightweight, Stackable Design Carry Handle Variety of Colors and Accessories Stackable up to 6 Chairs High Capacity 275 lbs
Accessories	NM33A blk	The Blaze Trolley [Stacks 25 Chairs, Not Compatible with Bar Stool] w 23.25" d 21.75" h 16"

IMAGE	CODE	DESCRIPTION
Accessories	N33SC	The Blaze Cushion Seat
	BLK	w 18" D 18.25" н 3"
		REUPHOLSTER SEAT WITH FX (GRADE 1) OR COM FABRIC [REQUIRES 1 YD]
8080	N33MS	The Blaze Mesh Seat
	BLK	w 18" d 17.25" н 3"
9	N33CI2	The Blaze Caster Kit (Version 2), Set of 4
	BLK	w 1.85" d 1.5" н 1.87"
	N33AR	The Blaze Armrest Kit, Set of 2
	BLK	
	N33WT	The Blaze Tablet Arm
	BLK	w 13.62" b 11.68" h 11.72" (Surface)

PLASTIC FINISHES















BLK Pitch Black

BLU Sky Blue

CTR Citrus Green

WHT Cloud White

Specify at end of product code (i.e. BLG60-WHT).



Dividers increase privacy, define boundaries, add pops of color, and provide additional functionality to your workstation. We have a variety of solutions. Dry-Erase Glass allows you to write notes directly onto your divider and is available in 2 heights. Tackable Fabric allows you to pin up documents for quick reference and can be reupholstered in custom fabrics. Acoustic PET is highly cost effective and helps with sound absorption. Each divider type is available in our FAST Program.



PET Finishes

Colors may differ slightly due to production process & variations in recycled materials used.

DIVIDERS AND PANELS

PROPERTY	CHARACTERISTICS
Material	100% Polyester (Min. 60% Recycled)
Thickness	1" (25 mm)
Weight	72 oz per square yard (2,400 gsm)
Density	6 lbs per cubic foot
NRC	0.75 (ASTM C423A)
Flammability	Class A (ASTM E84)
Recyclability	100%

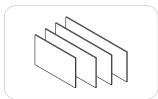
PET FINISHES



GRY Smoke Gray

STATEMENT OF LINE

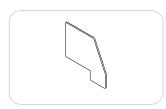
WORKSTATION DIVIDERS



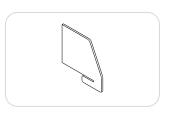


Wing Dividers

Screw-In Brackets



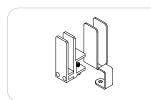




Slide-On Dividers

BRACKETS & FEET

30"-High Dividers

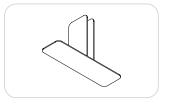


Clamp-On Brackets







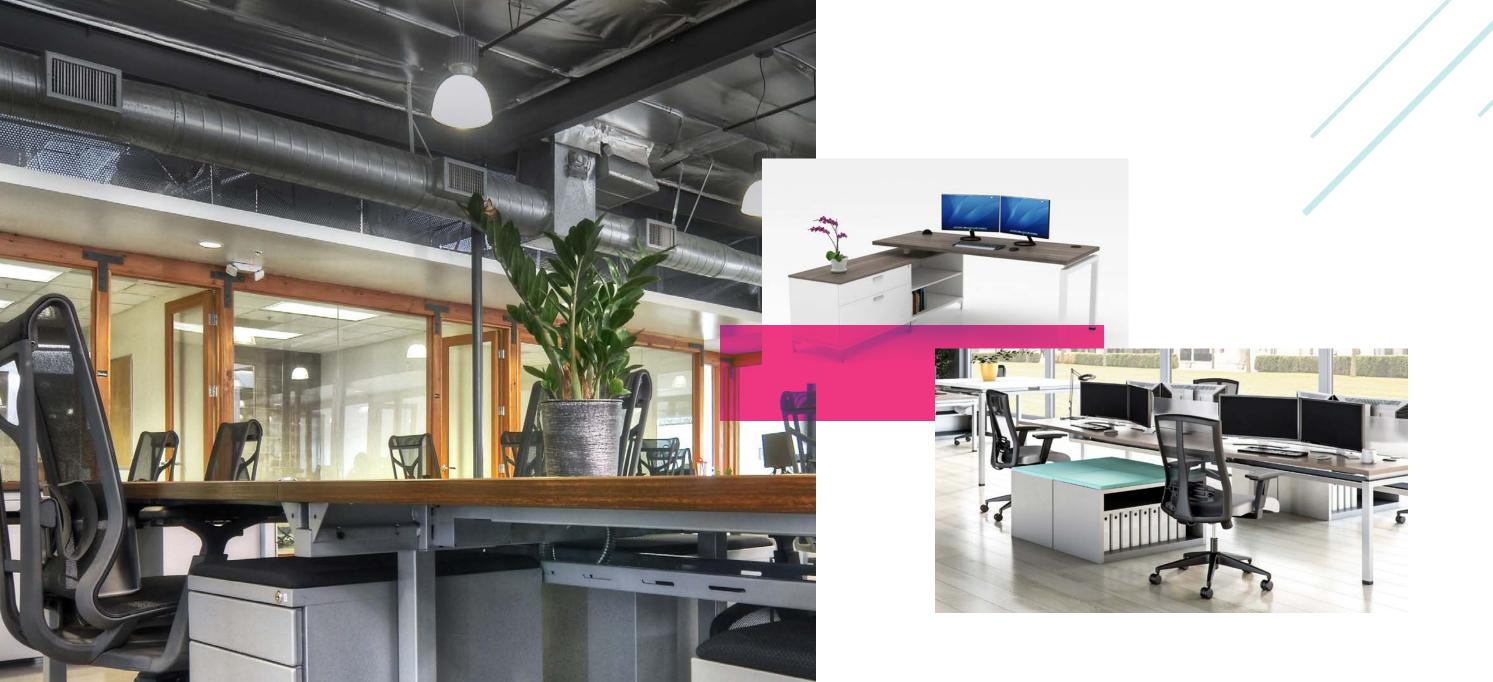


Hinge Brackets

Feet



72 ACOUSTIC PET DIVIDER SYSTEM – OVERVIEW



STORAGE

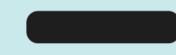
Storage is important for keeping your office essentials close while maintaining a clutter-free workstation. We offer a wide range of storage solutions including pedestals, laterals, and hutches. Our Steel series is designed to match your workstation frames, while our Laminate series complements your workstation surfaces. Rest easy knowing that your files and personal items are organized and protected with our locking storage solutions. Simple, yet functional, our storage is the perfect addition to your office space.

IMAGE	CODE	DESCRIPTION
Pedestals	BSBBF BLK, 746, 932 W 15.25" D 19.75" H 22"	Steel Mobile Box/Box/File Pedestal [22" High] Features Locking Drawers & Casters Ball-Bearing Slides Pencil Tray File-Drawer Divider
	BFSLM 852, 746, 932 w 10" d 19.14" h 20.83"	Steel Mobile Box/File Slim Pedestal Features Locking Drawers & Casters Ball-Bearing Slides Slim Profile
	KIT-BFSLM.SM 852, 746, 932 w 10" D 19.14" н 22.13"	Steel Box/File Slim Pedestal [Includes Surface-Mount Brackets] Features Locking Drawers Ball-Bearing Slides Slim Profile Under-Surface Mount
	BSCWFF BLK, 746, 932 W 14.75" D 19.75" H 25.5"	Steel File/File Pedestal [25" High, Includes Counterweight] Features Locking Drawers Ball-Bearing Slides Counterweighted Adjustable Leveling Glides
Drawers	BSMPS BLK, SLV, WHT W 15.36" D 17.92" H 7.83"	Steel Personal Storage Drawer [Locking, Surface-Mount] Features Locking Drawer Ball-Bearing Slides Storage Shelf Under-Surface Mount

IMAGE	CODE	DESCRIPTION
Laterals	BLLF36 BLK, 746, 932 W 35.5" D 19.75" H 20"	36" Steel Low Box/File Lateral [20" High] Features Locking, Full-Extension Drawers Ball-Bearing Slides Side-to-Side File-Hanging Rails Counterweighted
	BLLF42 746, 932 w 42" d 19.75" h 20"	 42" Steel Low Box/File Lateral [20" High] Features Locking, Full-Extension Drawers Ball-Bearing Slides Side-to-Side File-Hanging Rails Counterweighted
	BSBC36 BLK, 746, 932 W 35.5" D 19.75" H 20"	36" Steel Low Open Shelf Lateral [20" High]FeaturesHeight-Adjustable Shelf
	BSLF36 BLK, 746, 932 W 35.5" D 19.75" H 27.36"	 36" Steel File/File Lateral [27.36" High] Features Locking, Full-Extension Drawers Ball-Bearing Slides Side-to-Side File-Hanging Rails Counterweighted Surface Supporting

STEEL FINISHES

Specify at end of product code (i.e. BL24-SLV).







852/BLK Black

746/SLV Silver

932/WHT White

IMAGE	CODE	DESCRIPTION
Laterals	BLLBFV2 elm, oak, wht w 36" d 20" h 24"	 36" Laminate Low Box/File Lateral [24" High] Features Locking Drawers Levelers for Uneven Floors Combinable Surface Supporting Ships Knocked Down
	BLLOSV2 ELM, OAK, WHT W 36" D 20" H 24"	 36" Laminate Low Open Shelf Lateral [24" High] Features Fixed Shelf Levelers for Uneven Floors Combinable Surface Supporting Ships Knocked Down
Bookcases	KIT-BLBC72 ELM, OAK, WHT W 31.5" d 15.75" h 72"	 31.5" Laminate Bookcase [72" High] Features 3 Height-Adjustable Shelves 1 Fixed-Height Shelf Ships Knocked Down
Bookcase Doors	BLBCD ELM, OAK, WHT	15.75" Laminate Bookcase Door Kit, Set of 2 [42" High] w 15.75" D 0.75" H 42"

CODE	DESCRIPTION
BLCC48	48" Laminate Conference Credenza [28.5" High]
ELM, OAK, WHT	Features
w 49.13" d 20" н 28.35"	Locking DoorsFixed-Height Interior ShelfLevelers for Uneven FloorsShips Knocked Down
BLCC60	60" Laminate Conference Credenza [28.5" High]
ELM, OAK, WHT	Features
w 61.5" d 20" h 28.35"	 Locking Doors
	Fixed-Height Interior ShelfLevelers for Uneven Floors
	Ships Knocked Down
BSDH60V3	59" Laminate Sliding-Door Hutch (Version 3) [16" High, Includes Optional Wall-Mounting Hardware]
	Features
	Sliding DoorsWall- or Desk-Mountable
BSDH71V3	71" Laminate Sliding-Door Hutch (Version 3) [16" High, Includes Optional Wall-Mounting Hardware]
w 71" d 15" h 16"	Features
	Sliding DoorsWall- or Desk-Mountable
IZIT DOUGOA	
BLK, SLV, WHT	Hutch Stands, Set of 2 [24" High, Includes Hardware]
w 15" d 3.88" H 24"	Features
	Raises Hutch 24" above Surface
	BLCC60 ELM, OAK, WHT W 49.13" D 20" H 28.35" BLCC60 ELM, OAK, WHT W 61.5" D 20" H 28.35" BSDH60V3 ELM, OAK, WHT W 59" D 15" H 16" BSDH71V3 ELM, OAK, WHT W 71" D 15" H 16"

LAMINATE FINISHES







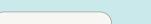






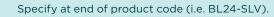
Specify at end of product code (i.e. BT120-WHT).

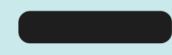






BLK Black







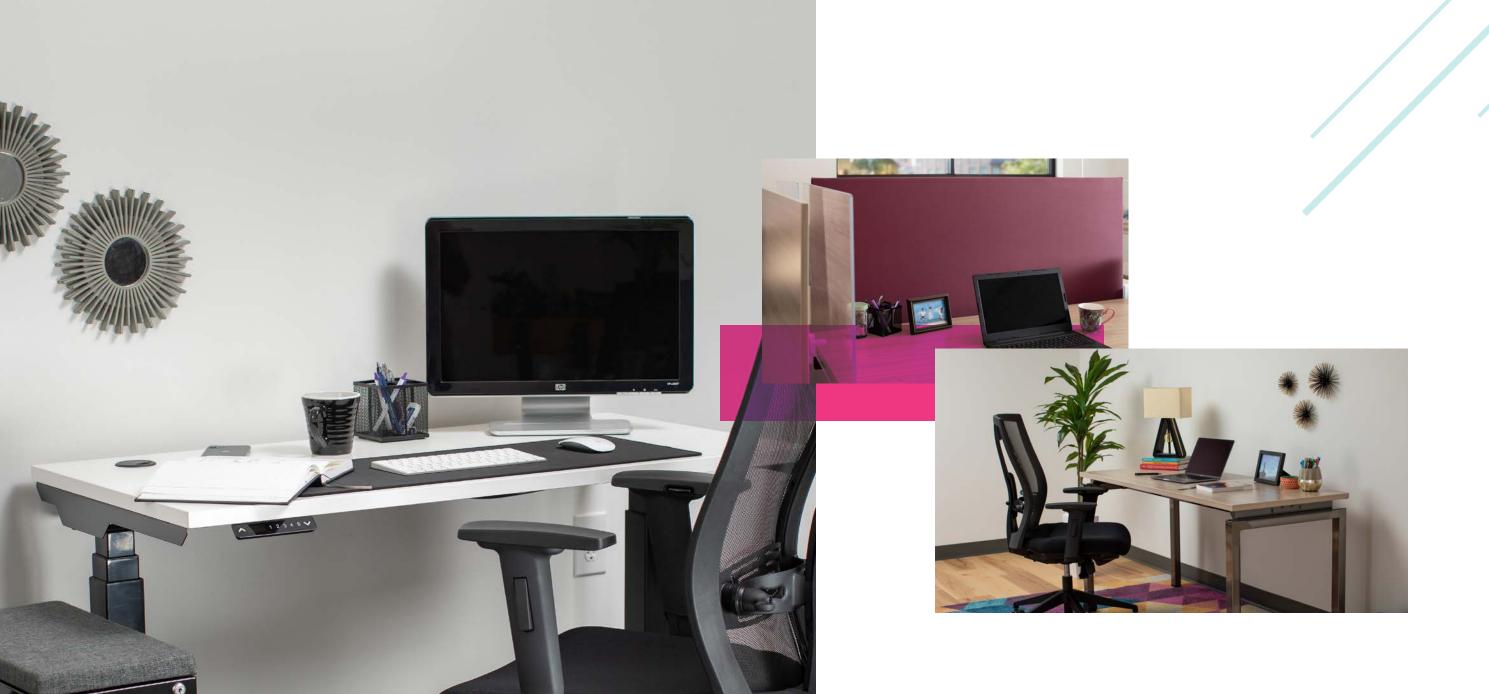


ELM Shadow Elm MPL Sonic Maple OAK White Oak

SAH Sahara Ridge

WHT Electric White

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ADDITIONAL INFORMATION

This section includes easy-to-clean vinyl solutions, our maintenance guide for cleaining and care, and our limited lifetime warranty information. Can't find what your looking for? Contact us for more information.

STEEL

PROPER CLEANING STEPS

When cleaning any surface or material there is a proper way to protect yourself and your furniture. Follow the steps below to properly clean and disinfect your office and maintain a safe environment.

Step 1: Personal Hygiene/ Protection	Cleaner must wear disposable gloves/protective gear and be familiar with best practices of cleaning
Step 2: General Surface Cleaning	Regular removal of dirt and germs through sweeping, vacuuming, and wiping down surfaces
Step 3: Disinfection	Use approved compounds or solutions to effectively remove or kill viruses.

COMMON CLEANER FACTS

Soap

Lathered and rinsed with fresh water

Alcohol

At least 70% of compound

Bleach

Highly effective in killing viruses, but harsh on surfaces

Hydrogen Peroxide

Milder than bleach, but effective

Quaternary Ammonium Compounds (QACs)

Popular ingredient in many household disinfectants

Heated Steam

Applied mechanically to surfaces usually by a professional cleaning crew

IMPORTANT NOTES

- All of the above cleaners (except soap and steam) have potential negative side effects. It's important for users to carefully follow instructions for use.
- · Effective applications of these compounds/solutions usually involves waiting an extended period of time before wiping away. Correct usage is critical to properly clean and disinfect.

CLEANING AND MAINTENANCE

Regular cleaning and upkeep is recommended at least once a month to maintain your office space. Please follow the instructions below to ensure that proper care is taken when maintaining all steel materials.

Recommended **Cleaning Solutions**

- Soap and water
- Bleach
- Ethanol
- QACs
- Steam

Recommended **Cleaning Instructions**

Clean with recommended cleaners only. DO NOT use solvents. For regular cleaning, use a damp cloth or sponge mixed with soap or a mild detergent. Immediately dry with a clean

- 1. If the stain is dry and there is visible soil, use a plastic bristle brush to soften the dirt. Avoid excess pressure.
- 2. Apply appropriate cleaning solution (see recommended cleaning solutions above) to a line free cloth. Use a hand spray applicator.
- 3. Using the treated cloth, blot the stain starting from the outer edge and moving inward.
- 4. If required, renew the cleaning cloth. Repeat process until there is no further transfer of the dirt to the cloth.
- 5. Once the stain is removed, soak up the remaining cleaning solution with a dry cloth.
- 6. Use a clean cloth or sponge soaked in water to remove any residue.
- 7. Allow treated surface to air dry.

NOTE: If stain is old or persists after cleaning, contact a professional cleaning service.

Recommended **Polishing for Mild** Marks

Remove marks from metal surfaces with a matte or semi-matte finish by applying industrial or Johnson's pre-softened homemade wax paste with a piece of cotton. Follow the manufacturer's instructions.

Recommended **Polishing for Major** Marks

Remove the marks and scratches from the shiny-finished metal surfaces by applying any paste, wax or polishing fluid (polish) with homemade industrial cotton. Finally, apply soft car wax following the manufacturer's instructions.

DISINFECTING

Microbial/Viral Contamination Cleaning Recommendations

Use the following steps to sanitize all steel surfaces. Proper protective equipment must be worn when performing a full antiviral cleaning (i.e. bleach odor respirator, eyewear, and gloves).

- 1. Mix equal amount of water and bleach (5.25% sodium hypochlorite solution).
- 2. Use a hand spray applicator to mist the surface of product. Apply generously.
- 3. Allow treated surface to air dry.

CLEANING AND MAINTENANCE

Regular cleaning and upkeep is recommended at least once a month to maintain your office space. Please follow the instructions below to ensure that proper care is taken when maintaining all laminate materials.

Recommended **Household Cleaners**

- Windex®
- Glass Plus®
- Fantastik®
- Mr. Clean®
- Formula 409®
- Isopropyl Alcohol (Isopropanol)

Stain Removal

- 1. To clean the laminate surface, use a clean, damp, non-abrasive cloth or sponge and a mild liquid detergent or household cleaner.
- 2. Rinse with clean water using the non-abrasive cloth or sponge.
- 3. Dry the surface by wiping with a clean, non-abrasive cloth.

Mild Stains

Some stains may be removed with a household cleaner and a clean, non-abrasive cloth.

If the stain persists, apply a paste of baking soda and water on the area. Using a clean, non-abrasive cloth or sponge, lightly scrub the area with 10 to 20 strokes. The baking soda paste will be slightly abrasive, so avoid excessive scrubbing or exerting too much force. Rinse the area with clean water and dry with a clean, non-abrasive cloth.

Stubborn Stains

For stubborn stains that resist the methods above, apply the following:

- · Undiluted household bleach or nail polish remover to the area and let stand no longer than two minutes. Rinse the area with clean water and dry with a clean, non-abrasive cloth.
- Mild soap or detergent and a soft-bristle brush. Repeat as necessary. If the stain persists, use baking soda. Be careful not to press too much or too hard. It can damage the decorative surface, especially if the finish is glossy. Apply baking soda to the area, be careful not to press too much or too hard. It can damage the decorative surface, especially if the finish is glossy.

Paint and Varnish

Most oil-based paints, varnishes, and lacquers may be removed with a suitable solvent. Read and follow all warnings and instructions on the labels of all solvent products. Apply the solvent sparingly and wipe the surface with a clean, non-abrasive cloth.

Water-based paints may be removed by applying an ammoniated household cleaner (check the product ingredient list for ammonia). Rinse the area with clean water and dry with a clean, non-abrasive cloth.

DISINFECTING

Microbial/Viral Contamination Cleaning Recommendations

Use the following steps to sanitize all laminate surfaces. Proper protective equipment must be worn when performing a full anti-viral cleaning (i.e. bleach odor respirator, eyewear, and gloves).

- 1. Mix equal amount of water and bleach (5.25% sodium hypochlorite solution).
- 2. Use a hand spray applicator to mist the surface of product. Apply generously.
- 3. Allow treated surface to air dry.

WHAT TO AVOID

These items may cause permanent damage to the laminate surface:

- Chemicals
- Abrasives
- Hot objects

These products contain chemicals that will damage the laminate surface. If any spills occur, wipe up the substance immediately and rinse several times with clean water.

- Acidic cleaners
- Drain cleaners
- Oven cleaners
- · Toilet-bowl cleaners
- Rust removers

DO NOT apply products with these ingredients to the laminate surface:

- Hydrochloric acid
- Muriatic acid
- Hydrogen chloride
- Sulfuric acid
- Oleic acid
- · Vitroil oleum oil
- Hydrofluoric acid
- Rust remover Phosphoric acid
- · Sodium hydroxide
- Caustic soda

DO NOT use abrasive cleaners, scouring powders, steel wool, abrasive pads, or abrasive cloths to clean the surface - they can scratch it, making it dull and susceptible to staining.

DO NOT place hot cookware, heat-generating appliances, or other heated objects directly on the laminate surface. Prolonged exposure to extreme heat can cause cracking or blistering of the laminate surface.

WARNING: Prolonged contact with bleach will cause discoloration of the laminate surface.

GLASS

CLEANING AND MAINTENANCE

Regular cleaning and upkeep is recommended at least once a month to maintain your office space. Please follow the instructions below to ensure that proper care is taken when maintaining all wood and veneer materials.

Recommended **Cleaning Solutions**

- · Household soap and water
- Vinegar
- Wood furniture polish
- QACs
- Steam

Recommended **Cleaning Instructions**

Clean with recommended cleaners only. DO NOT use solvents. For regular cleaning, use a damp cloth or sponge mixed with soap or a mild detergent. Immediately dry with a clean cloth.

- 1. Fill a spray bottle with 2 parts water, 1 part white vinegar and about five drops dish soap if the wood is soiled. The vinegar disinfects and the dish soap works as an added cleaning element.
- 2. Apply appropriate cleaning solution (see recommended cleaning solutions above) to a line free cloth. Using the treated cloth, blot the stain starting from the outer edge and
- 3. If required, renew the cleaning cloth. Repeat process until there is no further transfer of the dirt to the cloth.
- 4. Once the stain is removed, soak up the remaining cleaning solution with a dry cloth.
- 5. Use a clean cloth or sponge soaked in water to remove any residue.
- 6. Allow treated surface to air dry.

NOTE: If stain is old or persists after cleaning, contact a professional cleaning service.

DISINFECTING

Microbial/Viral Contamination Cleaning Recommendations

Use the following steps to sanitize all wood and veneer surfaces. Proper protective equipment must be worn when performing a full anti-viral cleaning (i.e. bleach odor respirator, eyewear, and gloves).

- 1. Fill a spray bottle with 2 parts water and 1 part white vinegar.
- 2. Mist the surface of product. Apply generously, but do not soak.
- 3. Once the stain is removed, soak up the remaining cleaning solution with a dry cloth.
- 4. Allow treated surface to air dry.

CLEANING AND MAINTENANCE

Regular cleaning and upkeep is recommended at least once a month to maintain your office space. Please follow the instructions below to ensure that proper care is taken when maintaining all glass materials.

Recommended **Cleaning Solutions**

- · Household soap and water
- Bleach
- Ethanol
- QACs
- Steam

Recommended **Cleaning Instructions**

Clean with recommended cleaners only. DO NOT use solvents. For regular cleaning, use a damp cloth or sponge mixed with soap or a mild detergent. Immediately dry with a clean

- 1. If the stain is dry and there is visible soil, use a plastic bristle brush to soften the dirt. Avoid excess pressure.
- 2. Apply appropriate cleaning solution (see recommended cleaning solutions above) to a line free cloth. Use a hand spray applicator.
- 3. Using the treated cloth, blot the stain starting from the outer edge and moving inward.
- 4. If required, renew the cleaning cloth. Repeat process until there is no further transfer of the dirt to the cloth.
- 5. Once the stain is removed, soak up the remaining cleaning solution with a dry cloth.
- 6. Use a clean cloth or sponge soaked in water to remove any residue.
- 7. Allow treated surface to air dry.

NOTE: If stain is old or persists after cleaning, contact a professional cleaning service.

DISINFECTING

Microbial/Viral Contamination Cleaning Recommendations

Use the following steps to sanitize all wood and veneer surfaces. Proper protective equipment must be worn when performing a full anti-viral cleaning (i.e. bleach odor respirator, eyewear, and gloves).

- 1. Mix equal amount of water and bleach (5.25% sodium hypochlorite solution).
- 2. Use a hand spray applicator to mist the surface of product. Apply generously.
- 3. Allow treated surface to air dry.

CLEANING AND MAINTENANCE

Regular cleaning and upkeep is recommended at least once a month to maintain your office space. Please follow the instructions below to ensure that proper care is taken when maintaining all fabric materials.

Recommended Cleaning Solutions

- Upholstery soap and water
- Steam

Recommended Cleaning Tips

Clean with water-based foam or water-based cleaners only. **DO NOT** use solvents. **DO NOT** saturate or over wet. Rinse treated area thoroughly with a clean, damp sponge to remove any cleaning solution residue. Vacuuming or light brushing is recommended to prevent dust and soil buildup.

- Cushion covers should not be removed and laundered
- · Vacuum the fabric frequently with a soft upholstery fitting
- Promptly treat spots and stains, and never over saturate the fabric
- Always test any cleaning method or cleaning agent on an inconspicuous area first
- If the spot is wet, absorb as much liquid as possible with a clean, white paper towel or
- If the spot has dried, use a soft-bristled brush and vacuum with a soft upholstery fitting to remove all loose particles
- To avoid pilling when cleaning, **DO NOT** rub hard or scrub excessively
- As a final step, always wash the spot with pure water and allow fabric to dry thoroughly

NOTE: If stain is old or persists after cleaning, contact a professional cleaning service.

DISINFECTING

Microbial/Viral Contamination Cleaning Recommendations

Use the following steps to sanitize all laminate surfaces. Proper protective equipment must be worn when performing a full anti-viral cleaning (i.e. bleach odor respirator, eyewear, and gloves).

- 1. Mix equal amount of water and bleach (5.25% sodium hypochlorite solution).
- 2. Use a hand spray applicator to mist the surface of product. Apply generously.
- 3. Allow treated surface to air dry.

WHAT TO AVOID

DO NOT use vacuum cleaner rotary accessories or brushes as they can permanently damage the texture of the textile or change its characteristics.

DO NOT apply water or excess liquid solutions on the textile, as it may cause permanent damage.

STAIN GUIDE

Ballpoint Pen and Cosmetics

Clean with methylated spirits.

Blood

Wash off with cold water. If this does not help, add a pH-neutral detergent.

Candle Wax

Iron over a paper towel with low heat. Clean with turpentine. Dab with lukewarm water and a pH-neutral detergent. Alternative: See chewing gum.

Chewing Gum

Cool with ice blocks in a plastic bag or frozen item. Scrape away. Any remaining gum can be carefully removed with benzene.

Chocolate, Grease, and Sweets

Wash with lukewarm water and a pH-neutral detergent.

Coffee, Tea, and Milk

Remove as much as possible by blotting with a paper towel. Wash with water and a pH-neutral detergent.

Grass and Vegetables

Wash with lukewarm water. If this does not help, add a pH-neutral detergent.

Ink

Remove as much as possible by blotting with a paper towel. Clean with 20% methylated spirits, then wash with water and a pH-neutral detergent.

Jam, Syrup, Fruit, and Juice

Remove as much as possible with a spoon, then wash with lukewarm water and a pH-neutral detergent.

Nail Polish

Apply acetone to the spot with an eyedropper and immediately blot.

Oil

Sprinkle talcum on the spot and allow it to work. Brush it away and carefully dab with a cloth dampened with benzene or methylated spirits.

Paint

Oil-based: Clean with turpentine, and dab with water and a pH-neutral detergent. Water-based: Wash with cold water and a pH-neutral detergent.

Shoe Polish

Carefully dab with a cloth dampened with benzene or methylated spirits.

Urine

Apply a mix of one-part colorless vinegar with two parts water. Remove the diluted vinegar with alternate dry and wet cloths

Wine and Spirits

Remove as much as possible by blotting with a paper towel. Wash with water and a pH-neutral detergent. Clean with thinned methylated spirits.

VINYL

CLEANING AND MAINTENANCE

Regular cleaning and upkeep is recommended at least once a month to maintain your office space. Please follow the instructions below to ensure that proper care is taken when maintaining all PET materials.

Recommended **Cleaning Solutions**

- 50/50 solution of warm water and bleach (5.25% sodium hypochlorite solution)
- 3% Hydrogen peroxide
- Distilled water (for stain removal only)
- Steam

Recommended **Cleaning Instructions**

Clean with water-based foam or water-based cleaners only. DO NOT use solvents. DO NOT saturate or over wet. Rinse treated area thoroughly with a clean, damp sponge to remove any cleaning solution residue. Vacuuming or light brushing is recommended to prevent dust and soil buildup.

- 1. Blot fresh spills as soon as possible to avoid the liquid absorbing into the product.
- 2. If the stain is dry and there is visible soil, use a plastic bristle brush to soften the dirt. Avoid excess pressure.
- 3. Vacuum the surface thoroughly using a dusting brush attachment.
- 4. Apply appropriate cleaning solution (see recommended cleaning solutions above) to a line free cloth. Use a hand spray applicator, do not over soak.
- 5. Using the treated cloth, blot the stain starting from the outer edge and moving inward
- 6. If required, renew the cleaning cloth. Repeat process until there is no further transfer of the dirt to the cloth.
- 7. Once the stain is removed, soak up the remaining cleaning solution with a dry cloth.
- 8. Use a clean cloth or sponge soaked in water to remove any residue.
- 9. Allow treated surface to air dry.

NOTE: If stain is old or persists after cleaning, contact a professional cleaning service.

DISINFECTING

Microbial/Viral Contamination Cleaning Recommendations

Use the following steps to sanitize all wood and veneer surfaces. Proper protective equipment must be worn when performing a full anti-viral cleaning (i.e. bleach odor respirator, eyewear, and gloves).

- 1. Mix equal amount of water and bleach (5.25% sodium hypochlorite solution).
- 2. Use a hand spray applicator to mist the surface of product. Apply generously, but do not soak.
- 3. Allow treated surface to air dry.

CLEANING AND MAINTENANCE

Regular cleaning and upkeep is recommended at least once a month to maintain your office space. Please follow the instructions below to ensure that proper care is taken when maintaining all vinyl materials.

Recommended **Cleaning Solutions**

- · Household soap and water
- Bleach
- Ethanol
- QACs
- Steam

Recommended **Cleaning Instructions**

Clean with recommended cleaners only. DO NOT use solvents. For regular cleaning, use a damp cloth or sponge mixed with soap or a mild detergent. Immediately dry with a clean

- 1. If the stain is dry and there is visible soil, use a plastic bristle brush to soften the dirt. Avoid excess pressure.
- 2. Apply appropriate cleaning solution (see recommended cleaning solutions above) to a line free cloth. Use a hand spray applicator.
- 3. Using the treated cloth, blot the stain starting from the outer edge and moving inward.
- 4. If required, renew the cleaning cloth. Repeat process until there is no further transfer of the dirt to the cloth.
- 5. Once the stain is removed, soak up the remaining cleaning solution with a dry cloth.
- 6. Use a clean cloth or sponge soaked in water to remove any residue.
- 7. Allow treated surface to air dry.

NOTE: If stain is old or persists after cleaning, contact a professional cleaning service.

DISINFECTING

Microbial/Viral Contamination Cleaning Recommendations

Use the following steps to sanitize all wood and veneer surfaces. Proper protective equipment must be worn when performing a full anti-viral cleaning (i.e. bleach odor respirator, eyewear, and gloves).

- 1. Mix equal amount of water and bleach (5.25% sodium hypochlorite solution).
- 2. Use a hand spray applicator to mist the surface of product. Apply generously.
- 3. Allow treated surface to air dry.

ACRYLIC & PLASTIC

CLEANING AND MAINTENANCE

Regular cleaning and upkeep is recommended at least once a month to maintain your office space. Please follow the instructions below to ensure that proper care is taken when maintaining all acrylic and plastic materials.

Recommended **Cleaning Solutions**

- Household soap and water
- Bleach
- Ethanol
- QACs
- Steam

Recommended **Cleaning Instructions**

Clean with recommended cleaners only. DO NOT use solvents. For regular cleaning, use a damp cloth or sponge mixed with soap or a mild detergent. Immediately dry with a clean

- 1. If the stain is dry and there is visible soil, use a textured cloth to soften the dirt. Avoid excess pressure.
- 2. Apply appropriate cleaning solution (see recommended cleaning solutions above) to a line free cloth. Use a hand spray applicator.
- 3. Using the treated cloth, blot the stain starting from the outer edge and moving inward
- 4. If required, renew the cleaning cloth. Repeat process until there is no further transfer of the dirt to the cloth.
- 5. Once the stain is removed, soak up the remaining cleaning solution with a dry cloth.
- 6. Use a clean cloth or sponge soaked in water to remove any residue.
- 7. Allow treated surface to air dry.

NOTE: If stain is old or persists after cleaning, contact a professional cleaning service.

DISINFECTING

Microbial/Viral Contamination Cleaning Recommendations

Use the following steps to sanitize all wood and veneer surfaces. Proper protective equipment must be worn when performing a full anti-viral cleaning (i.e. bleach odor respirator, eyewear, and gloves).

- 1. Mix equal amount of water and bleach (5.25% sodium hypochlorite solution).
- 2. Use a hand spray applicator to mist the surface of product. Apply generously, but do not soak.
- 3. Allow treated surface to air dry.

LIMITED LIFETIME WARRANTY

PERIOD	DESCRIPTION
Lifetime	Legs, beams, steel storage solutions, chair frames and seats, and non-moving components
10 Years	FX laminate finishes (Wilsonart and Formica) and electrical components
5 Years	FAST laminate finishes (Shadow Elm, Sonic Maple, White Oak, Sahara Ridge, and Electric White), height-adjustable frames, flip and nest frames, dividers, laminate storage solutions, and moving components (including, but not limited to, castors, drawer slides, sliding and hinged doors, locks, lumbar mechanisms, castors, pneumatic cylinders, mechanisms, folding seats, adjustable arm mechanisms, ratchet-back mechanisms)
3 Years	Chair foams, upholstery, and fabrics
1 Year	Sanitization stations

This warranty is issued to the original purchaser. The warranty covers from the date of purchase for as long as the product is owned by the original purchaser.

Clear Design (referred to hereafter as "CD") warrants that its products shall be free of all defects in original material and workmanship from the date of manufacture. The warranty covers the product for normal usage (This warranty does not apply to damage incurred from shipping, storage, alteration, misuse, abuse*, exceeding the 275-lb weight capacity (seating), use exceeding a normal 40-hour work week, and failure to provide regular and necessary maintenance on seating and flip-top training table products—including tightening all screws and bolts every 6 months).

If a product is defective within the warranty period CD will (at its option) either repair or replace the defective product. CD will request written warranty notification and usually images/photos of the issue. In certain cases (at the discretion of CD) the defective product may be required to be returned to a CD location.

The warranty does not apply to damage caused from normal 'wear and tear', damage caused by misuse, abuse, transportation of the product to different locations, damage caused by tear-down and/or reconfiguration of the product, damage caused by exposure to moisture, chemicals or elements. Products will not be covered by the warranty or considered defective if the product is determined to have been installed incorrectly. It is the sole discretion of CD to make a determination if the product was installed incorrectly or a defect is due to incorrect assembly/installation or usage.

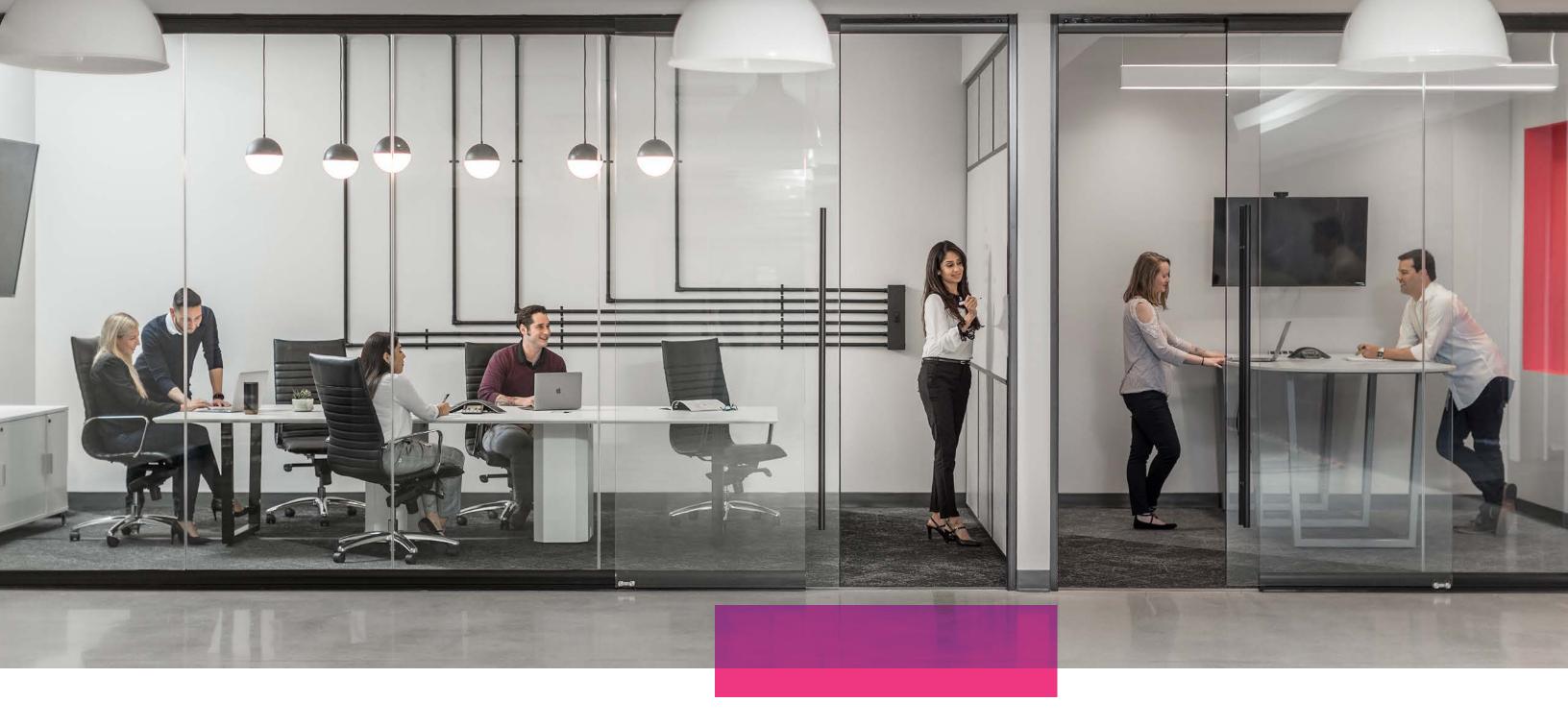
This warranty does not cover marking, scratching, denting or other visual defects caused by the user(s).

Clear Design shall not be liable under any circumstances for consequential, economic or incidental damages of any nature, including, without limitation, damages for personal injury or damages to property, and however occasioned whether alleged as resulting from a breach of warranty or contract by Clear Design or negligence of Clear Design or otherwise.

The Clear Design warranty does not cover costs of freight of repaired or replacement parts. This warranty does not cover costs of labor or other costs associated with the repair or replacement of warranty parts.

NOTE: Issuance of a purchase order is an acknowledgment and acceptance of our current Terms and Conditions.

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For more literature, see our resources:

mycleardesign.com/resources

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